



CITY OF MARSHALL
Public Improvement & Transportation
Committee
A g e n d a
Tuesday, September 26, 2023 at 4:00 PM
On Main, City Hall

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Consider Approval of the Minutes

NEW BUSINESS

2. Project PK-012: East Lyon Street Trail – Proposed Plan and Design
3. Project ST-034: Intersection Control Evaluation (ICE) for Intersection of Susan Drive and US 59 Frontage Road

ADJOURN

CITY OF MARSHALL AGENDA ITEM REPORT

Presenter:	Chair
Meeting Date:	Tuesday, September 26, 2023
Category:	APPROVAL OF MINUTES
Type:	ACTION
Subject:	Consider Approval of the Minutes
Background Information:	Enclosed are the minutes from the previous meeting.
Fiscal Impact:	
Alternative/ Variations:	Staff encourages Members to provide any suggested corrections to the minutes in writing to City Clerk, Steven Anderson, prior to the meeting.
Recommendations:	That the minutes from the previous meeting be approved as filed with each member and that the reading of the same be waived.

-UNAPPROVED-

MINUTES
PUBLIC IMPROVEMENT/TRANSPORTATION COMMITTEE MEETING
August 14, 2023
11:00 AM

MEMBERS PRESENT: Schafer, Alcorn
MEMBERS ABSENT: Lozinski
STAFF PRESENT: Director of Public Works/City Engineer Jason Anderson
OTHERS PRESENT: None

Call to Order.

Schafer called the meeting to order at 11:04 am.

1. Approval of the Minutes.

MOTION BY ALCORN, SECONDED BY SCHAFFER to approve the minutes of the April 25, 2023 Public Improvement/Transportation Committee meeting. ALL VOTED IN FAVOR. MOTION PASSED 2:0.

2. Project ST-034: Intersection Control Evaluation (ICE) for Susan Drive and TH 59.

The intersection of Susan Drive just east of US 59/Main Street is an important and busy intersection in our community. The intersection is quite wide and there are numerous travel lanes designated on each leg of the intersection. The intersection is further troubled by the “free” movements into the intersection coming off Main Street. The City Engineering Department is interested in seeking proposals from a consulting engineering firm to help analyze the intersection and to perform an Intersection Control Evaluation (ICE). The purpose of the evaluation will be to recommend geometric solutions for this intersection that improve traffic flow and safety for all users of the intersection.

MOTION BY ALCORN, SECONDED BY SCHAFFER to recommend City staff to seek proposals from selected consultants for ICE at Susan Drive intersection east of US 59/Main Street and subsequent review by PI/T Committee and provision of award recommendation to City Council. ALL VOTED IN FAVOR. MOTION PASSED 2:0.

Other Business.

Discussion held on diversion of downtown traffic. Main Street is a State and federal highway so creates additional impediments. Discussion held on options for downtown events in lieu of detour/street closure. Anderson commented to check with MnDOT regarding permanent signage for post thru-59/bypass traffic options.

Adjourn.

MOTION BY ALCORN, SECONDED BY SCHAFFER to adjourn the meeting. ALL VOTED IN FAVOR. MOTION PASSED 2:0. Meeting adjourned at 11:38 am.

Respectfully submitted,
Lona Rae Konold, Administrative Assistant

CITY OF MARSHALL PI/T AGENDA ITEM REPORT

Presenter:	Jason Anderson
Meeting Date:	Tuesday, September 26, 2023
Category:	NEW BUSINESS
Type:	INFO/ACTION
Subject:	Project PK-012: East Lyon Street Trail – Proposed Plan and Design
Background Information:	<p>The E. Lyon Street Trail project is a proposed project to install 8 to 10 feet wide concrete trail from E. Main Street to Jewett Street. All property owners along the route of the proposed E. Lyon Street Trail project have been mailed an invitation to this Public Improvement/Transportation (PI/T) Committee meeting. The property owners have been invited to this meeting to view the proposed project and offer their perspective regarding the proposed alignment and design considerations for the project.</p> <p>The proposed alignment for the E. Lyon Street trail is identified in the included exhibits. Where possible, the trail is installed in a manner that provides for a minimum 5-FT grass boulevard area between the trail and the street curb. City staff is identifying an 8-FT wide trail in these areas to create the space needed for a grass boulevard. Between E Street and Nuese Lane, city staff is proposing to shift the street curb line to the north by 6-17 feet (varies) to accommodate the 8-FT trail in the right of way in a manner that minimizes the impact to the adjacent properties. The trail is proposed at 10-FT wide as it progresses to the east through Independence Park and it stays at that width to Jewett Street.</p> <p>The project was awarded Transportation Alternatives (TA) Grant funds for 2026. The TA Grant is an 80-20 grant to match program that provides funds for pedestrian and bike facilities, historic preservation, Safe Routes to School, and more. The City Council authorized staff to submit application for TA Grant funds at their January 11, 2022 City Council meeting. The City has recent history with this funding source; the 2022 “RRFB project”, Project ST-006 School Pedestrian Crossing Signage and Improvements Project was completed using this funding source. In addition, the 2025 C Street-Southview Trail Project is also funded through a TA Grant.</p> <p>City staff is looking for public input and PI/T Committee input regarding the proposed plan and the proposed design considerations.</p>
Fiscal Impact:	The project cost is estimated at \$743,400 at this time. This is a preliminary estimate, and the cost will be better identified as staff works through a more detailed project design. The TA Grant is \$605,276 with the remaining project costs being the local share. The estimated \$138,124 of local costs are proposed to be paid through the City’s Municipal State Aid Street account.
Alternative/Variations:	No alternative actions recommended.
Recommendations:	Approval of the provided layout and general design considerations.

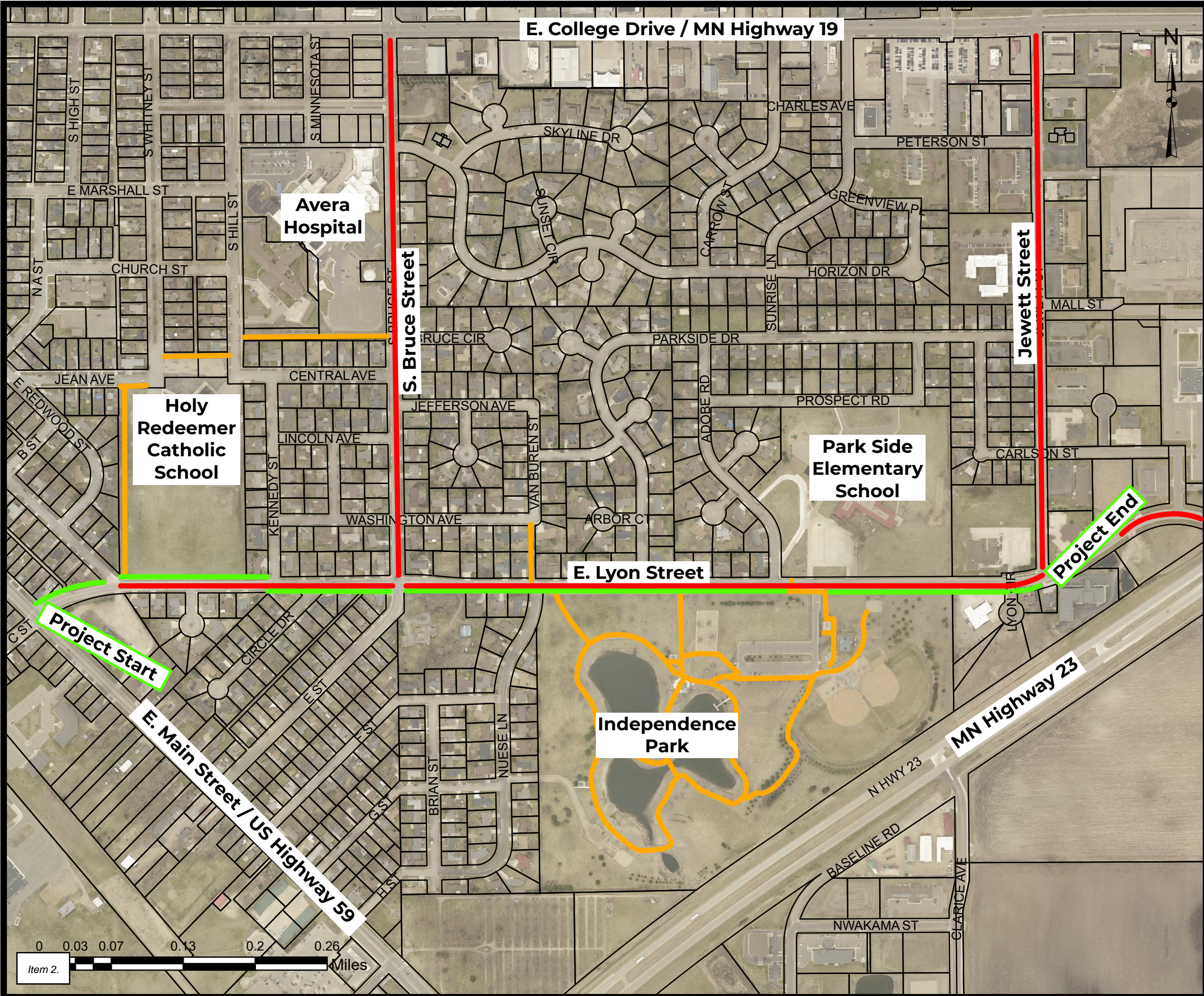





Exhibit A

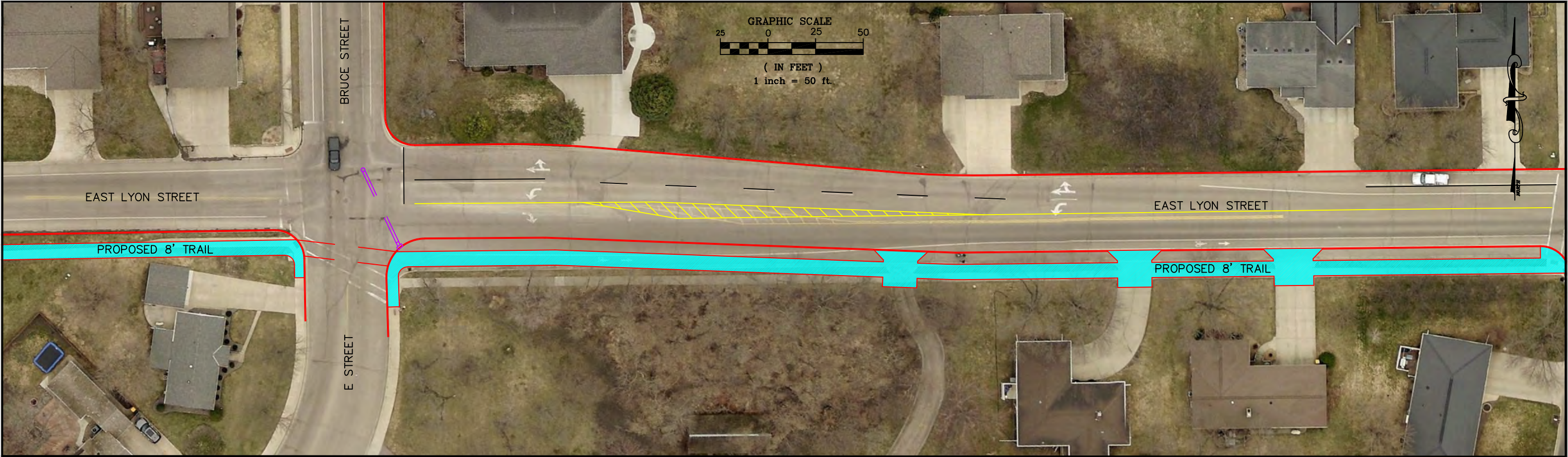
E. Lyon St. Trail


Proposed Project Area

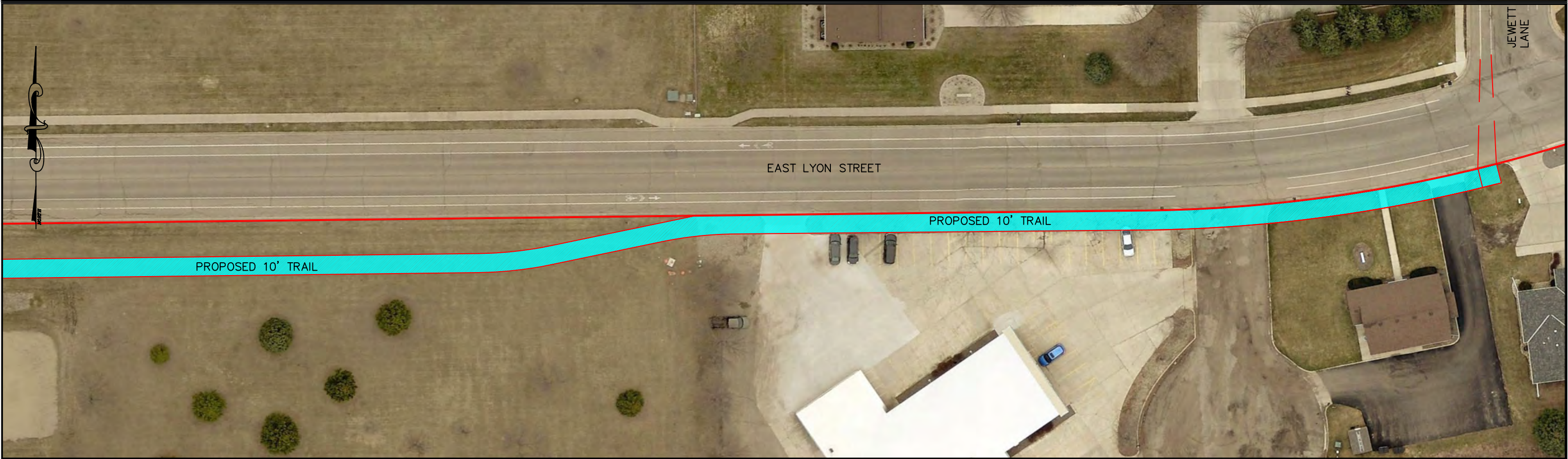
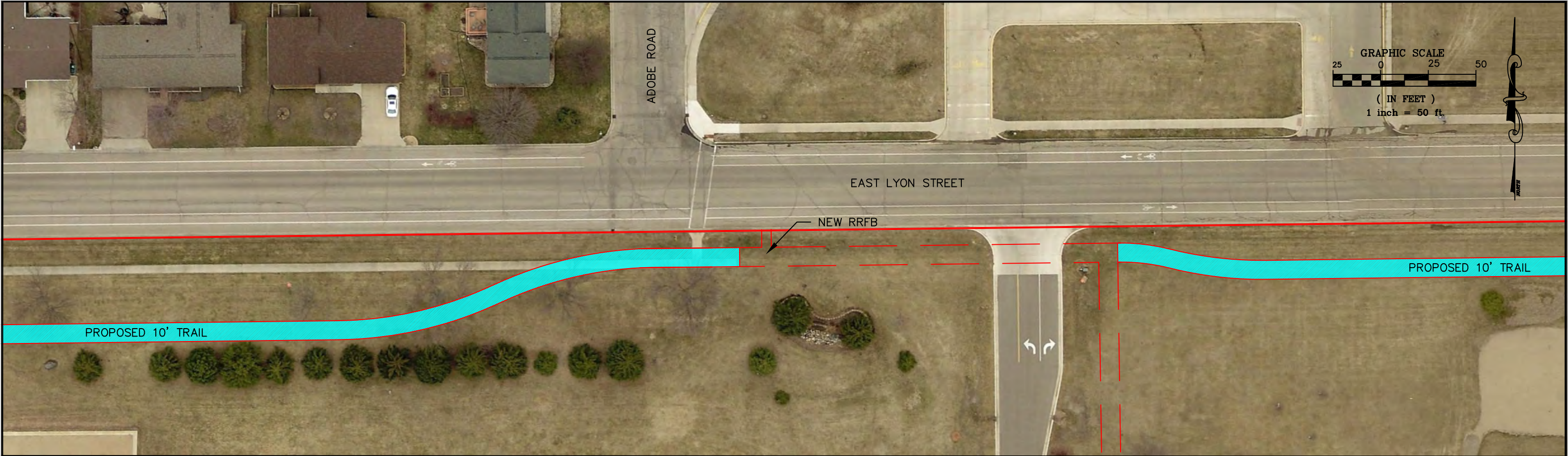
-  - Proposed Trail
-  - Existing Off-Street Trails
-  - Existing On-Street Bike Trails


** Disclaimer: The City of Marshall does not guarantee the accuracy of the data included on this map.

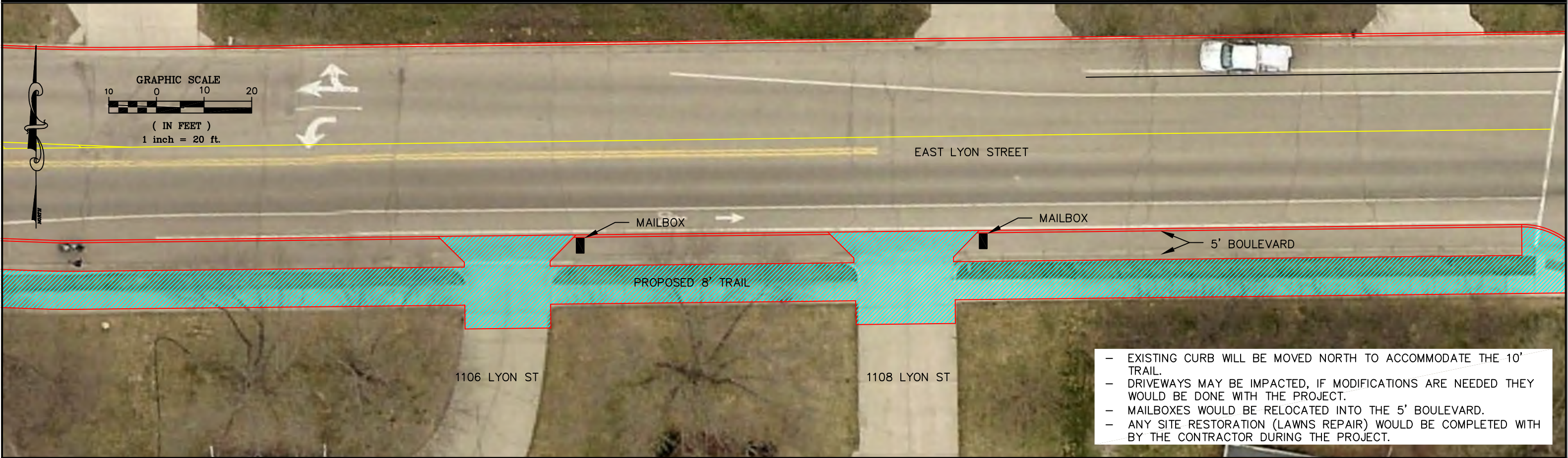
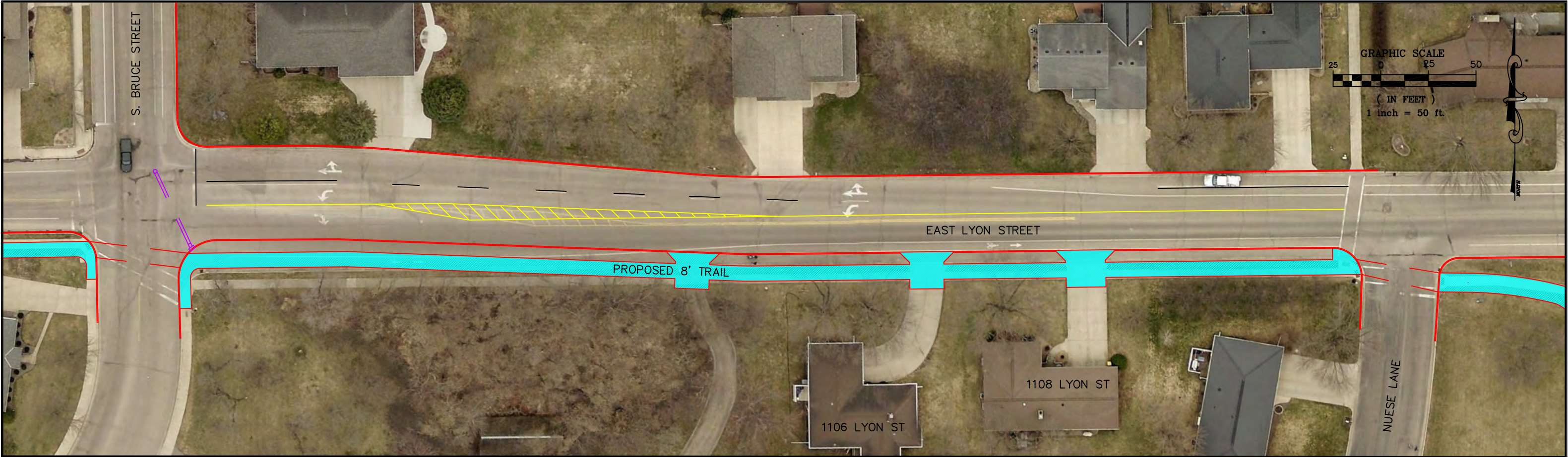
This map data is for referencing purposes only.



DESIGNED BY: ERH	DATE	REVISIONS	INIT.	 ENGINEERING DEPARTMENT 344 WEST MAIN STREET MARSHALL, MINNESOTA 56258	East Lyon Street	I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA. DATE _____ LICENSE NO. _____	CITY PROJECT NO. _____	DATE 9-21-2023
DRAWN BY: ERH					Conceptual Trail Layout		STATE AID PROJECT NO. _____ SHEET	Page 7
Item 2.								



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DRAWN BY: ERH					Conceptual Trail Layout		STATE AID PROJECT NO. _____	SHEET
Item 2.								
E: Varies								



- EXISTING CURB WILL BE MOVED NORTH TO ACCOMMODATE THE 10' TRAIL.
- DRIVEWAYS MAY BE IMPACTED, IF MODIFICATIONS ARE NEEDED THEY WOULD BE DONE WITH THE PROJECT.
- MAILBOXES WOULD BE RELOCATED INTO THE 5' BOULEVARD.
- ANY SITE RESTORATION (LAWNS REPAIR) WOULD BE COMPLETED WITH BY THE CONTRACTOR DURING THE PROJECT.

CITY OF MARSHALL PI/T - AGENDA ITEM REPORT

Presenter:	Jason Anderson
Meeting Date:	Tuesday, September 26, 2023
Category:	NEW BUSINESS
Type:	INFO/ACTION
Subject:	Project ST-034: Intersection Control Evaluation (ICE) for Intersection of Susan Drive and US 59 Frontage Road
Background Information:	<p>The intersection of Susan Drive just east of US 59/Main Street is an important and busy intersection in our community. The intersection is quite wide and there are numerous travel lanes designated on each leg of the intersection. The intersection is further troubled by the “free” movements into the intersection coming off Main Street.</p> <p>The City Engineering Department has been interested in seeking proposals from a consulting engineering firm to help analyze the intersection and to perform an Intersection Control Evaluation (ICE). The purpose of the evaluation will be to recommend geometric solutions for this intersection that improve traffic flow and safety for all users of the intersection. Staff budgeted \$30,000 for this work in the 2023 engineering budget.</p> <p>At the August 14, 2023 meeting of the Public Improvement/Transportation Committee, City staff received concurrence from the PI/T Committee to seek proposals from engineering consultants to perform and ICE and to offer some design options for geometric improvement at the intersection to help improve traffic flow and safety for all users of the intersection.</p> <p>On September 15th, proposals were received from SEH and Bolton & Menk to perform this work. The proposals were sent to members of the PI/T Committee for review as well. After review and grading, the highest scoring and lowest cost proposal was submitted by Bolton & Menk in the amount of \$33,773.85. Staff is looking for consultation with the PI/T Committee regarding these proposals.</p>
Fiscal Impact:	The Engineering Department budget includes \$30,000 for this work. The low proposal was submitted in the amount of \$33,773.85.
Alternative/Variations:	No alternative actions recommended.
Recommendations:	that the Public Improvement/Transportation Committee recommended to Council to award the proposal for the Intersection Control Evaluation (ICE) for Intersection of Susan Drive and US 59 Frontage Road to Bolton & Menk, Inc. of Mankato, Minnesota, in the amount of \$33,773.85.